# **REQUEST FOR INFORMATION**

**Bois Forte Tribal Government**

1. DESCRIPTION.

The Natural Resources Programs Director/Grant Manager for the Bois Forte Band of Chippewa Indians, Department of Natural Resources, is seeking information on how an interested contractor could provide scientific and engineering technical services as described below.

THIS IS A REQUEST FOR INFORMATION (RFI) ONLY. This RFI is issued solely for information and planning purposes – it does not constitute a Request for Proposal (RFP) or a promise to issue an RFP in the future. This request for information does not commit Bois Forte to contract for any supply or service whatsoever. Further, Bois Forte is not at this time seeking proposals and will not accept unsolicited proposals. Respondents are advised that Bois Forte will not pay for any information or administrative costs incurred in response to this RFI; all costs associated with responding to this RFI will be solely at the interested party’s expense. Not responding to this RFI does not preclude participation in any future RFP, if any is issued.

Information received from this RFI is used to help Bois Forte refine requirements and help identify potential consulting firms to provide comprehensive services of civil, water resources and geotechnical engineering; ecological monitoring and restoration of tribal land and water resources; water resource management; tribal community planning and vitalization; hazard mitigation/resiliency; and grant funding support.

Bois Forte anticipates opportunities for future projects and intends to select a firm(s) that can provide the appropriate comprehensive services. If contractual services are desired, Bois Forte would seek to establish a Service Agreement with a single full-service consulting firm rather than a team of consultants.

From the Service Agreement, contract mechanisms from which scope, schedule and budget pertaining to specific projects may be developed, utilizing Bois Forte’s traditional scope, schedule, and budget processes. A Service Agreement does not preclude Bois Forte from advertising for specific professional services on a project-by-project basis.

**PLEASE EMAIL REQUEST OF INFORMATION DOCUMENTATION TO:**

Chris Holm, Ph.D.

Aquatic Ecologist, Director of Natural Resources Programs

Department of Natural Resources

Bois Forte Band of Chippewa Indians

5344 Lakeshore Drive

Nett Lake, MN 55772

**Email: cholm@boisforte-nsn.gov**

1. BACKGROUND.

The Bois Forte Band of Chippewa is a Federally-recognized, Self-Governance Determination Native American organization. Bois Forte is one of several Northern Minnesota Native American Bands that comprise the larger Band-affiliated entity called the Minnesota Chippewa Tribe. Bois Forte is governed by a community elected Tribal Council. The 5-memberTribal Council includes and is led by a Chairperson and all Council members are elected to serve 4-year, staggered terms. The Tribal Council pursues governance and policy issues at state and federal levels. Locally, the Tribal Council presides and oversees community issues and needs through an Executive Director. The Executive Director is liaison between the Tribal Council, Bois Forte commercial operations and numerous Bois Forte service and support programs, including, but not limited to: Health Services; Human Services; Elderly Assistance Program; Natural Resource Programs; Community Planning; Energy Department; Public Works; Community Assistance Programs; and Housing and Realty Services. Individual Service programs at Bois Forte are managed by Directors, who liaison between program staff, the Executive Director, and other programs on work teams. Therefore, organizational structure is primarily functional with divisional elements and is increasingly matrix- oriented in project approach.

1. REQUESTED INFORMATION.

Bois Forte is requesting statements of qualifications from consulting firms to provide comprehensive technical services in the areas of civil engineering; water resources and hydrological assessment and management; geotechnical engineering; ecological modeling, monitoring and restoration; community planning; hazard mitigation/resiliency; community revitalization; and grant funding support. Bois Forte anticipates opportunities for future projects and intends to select a firm(s) that can provide all listed services comprehensively.

1. RESPONSES.
* Interested parties are requested to respond to this RFI. Responses shall provide the following minimum administrative information: Name, mailing address, phone number, and e-mail of designated point of contact.
* Responses are due no later than 4:00 PM CST on Friday, January 3, 2025.
* Response packages received after the deadline will be rejected. Response packages are to be delivered electronically, in PDF format. Please be advised that all submissions become Bois Forte property and will not be returned.
* Response packets may may include supplemental information such as product brochures; specification sheets; photographs; illustrations and technical descriptions that describe your company’s current projects that most closely match requested capabilities as described herein. Contractors should not include marketing informational materials that do not relate to the products recommended for consideration, as they will be discarded. Responses may include universal resource locater (URL) links to technical documentation materials (*i.e.*, technical data sheet).
* Please be advised that all submissions and submitted material become property of Bois Forte and will not be returned.